

GLIDDEN CITY COUNCIL

Monday, October 14, 2019

The Glidden City Council met in regular session on Monday, October 14, 2019 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Gary Schroer. Roger Hartwigsen was absent. Mayor Protem Tony Ball presided.

Motion by Fay, seconded by Green, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Schroer, seconded by Fay, to approve the consent agenda:

- a. Approve Minutes – September 2019
- b. Approve Treasurer's Report – September 2019
- c. Approve Expense & Revenue Summary Report – September 2019
- d. Approval of Claims Report & Authorize Payment
- e. Approve Building Permits
 1. Alec Daniel, fence
 2. Hunter Daniel, fence
- f. Approve Park and Rec Board members Brent Ball and Michael Schultz
- g. Approve Liquor License Renewal Las Margaritas & Glidden Grocery
- h. Glidden Grocery Request for Street Closure 10-14-19 for Vendor

Roll call: all ayes. Motion carried.

Mayor Protem Ball opened the Public Hearing on Environmental Impact for Wastewater Treatment Project at 5:31p.m. Bob Veenstra, project engineer, reviewed the application for a State Revolving Fund (SRF) loan, contents of an environmental information document, and the City of Glidden's project plan. These documents include the design and environmental information related to the proposed improvements to the City's wastewater treatment system. The proposed project includes the construction of a new aerated lagoon facility using the SAGR process. The new aerated lagoon facility will be located east of the existing wastewater treatment plant. The project involves retiring the existing activated sludge treatment plant from service at the completion of the new project. Mayor Protem Ball closed the Public Hearing on Environmental Impact for Wastewater Treatment Project at 5:37 p.m.

James Leiding, Bolton & Menk, updated the council on the Sidewalk & Parking Lot Improvement Project. No Council action.

Frank Huseman, NEW Cooperative, inquired on the City use of the soccer field property. City Council members expressed interest in the remaining property. No Council action

Park and Recreation Board Board members Michele Fay, Luke Anstoeter, Ashley Boggs, and Lou Forward discussed recommendations to the Council on amending the FY20 Budget for the ball program expense, setting up a separate fund account for fundraising and ball expenses, approving Reid Starr as the Little League Volunteer Coordinator, and Aquatic Center ideas. Council members gave their consensus for support of the little league ball equipment \$8,000-\$10,000. Motion by Linde, seconded by Fay, to approve Reid Starr as the volunteer little league coordinator with the board presenting a list of duties at a later date. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Schroer, to approve the Fire Department request for personal use of fire station. Roll call: all ayes but Fay-abstain. Motion carried.

Motion by Schroer, seconded by Green, to approve the bid proposal for demolition of three residential homes from Murphy Construction in the amount of \$21,840. Roll call: all ayes. Motion carried.

Motion by Schroer, seconded by Ball, to approve the bid proposal for window cleaning wellness center and Kruger Shelter outside only from Crystal Clear Windows in the amount of \$120 per time. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve the property disposal method for the 1980 Fire Truck and 1989 Sweeper with sealed bids due November 8, 2019. Roll call: all ayes. Motion carried.

The City Council received a petition on the train horn noise. No Council action.

A short update was given on the Liberty Rock Project. No Council action.

An update on the \$75,000 REAP Grant Award was received. No Council action.

Motion by Schroer, seconded by Green, to approve Resolution #2019-38 Amend Traffic Plan. Roll call: all ayes. Motion carried.

Council members discussed and edited the Resolution #2019-39 Amend Personnel Policy. A revised version will be on the next agenda. No Council action.

Public Works Director Bock reported to Council on the West 6th sump line, 10th Street sump line, and sidewalk/parking lot project.. No Council action.

City Clerk Danner reported to Council on upcoming meetings, senior duplex project costs, kiosk WiFi, electric demand billing issue, and Brooke training. No Council action.

No new business.

No citizen forum.

Motion by Schroer, seconded by Green, to adjourn at 7:51 p.m. On vote: all ayes. Motion carried.

By _____
Suzanne L Danner, City Clerk

Attest _____
Tony Ball, Mayor Protem

GLIDDEN CITY COUNCIL

Monday, October 28, 2019

The Glidden City Council met in regular session on Monday, October 28, 2019 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, and Bob Linde. Council Member Gary Schroer was absent. Mayor Roger Hartwigsen presided.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to approve the consent agenda:

- a. Receive and File
 1. Sheriff report – September 2019
 2. Library Board minutes – September 2019
 3. Park & Recreation Board minutes – September 2019
 4. PeopleService Report – September 2019
- b. Approve Energy Rebates
 1. Tim & Angela Tuel, refrigerator
 2. Karen Nepple, clothes washer
 3. Mike Rath- refrigerator

Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the City cleanup day set for November 16th, 2019 as presented by Stacy Determann, Amenity Committee. Roll call: all ayes. Motion carried.

Bruce Jepson, Core Vision Committee, presented a recap of year 1 and the plan for year 2 along with project updates from the subcommittees. No Council action.

Motion by Linde, seconded by Green, to approve the first reading of Ordinance #2019-03 Rental Housing Inspection Program. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Ball, to authorize the additional concrete for the City Park Drainage repair estimated at \$700 in correlation with the Sidewalk & Parking Lot Improvement Project. Roll call: all ayes. Motion carried.

Council discussed Resolution #2019-39 Amend Personnel Policy. No council action.

Public Works Director Bock reported to Council on the Aquatic Center parking lot removal, W 6th Street sump line completion, tree removal at the demo houses, and the raising of the manhole in the southwest corner of the City Park. No Council action.

City Clerks Peterson and Danner reported to Council on the potential conflict with trick-or-treat night, award of \$1,000 ICAP grant, addition of a City Projects webpage, input on the new Volunteer Opportunities page, addition of a Glidden Vision Committee page, update on the Cemetery kiosk WiFi, the need for budget amendment, review citizen survey, judging for the snowman project and holiday lights, holiday tree, electric demand billing issue resolved, and update on sealed bid dates for the garage and A/C and components at 133 W 2nd Street. No Council action.

In new business, Mayor Hartwigsen provided an update on the Liberty Rock Project. No Council action.

No citizen forum.

Motion by Fay, seconded by Linde, to adjourn at 6:31 p.m. On vote: all ayes. Motion carried.

The Council met for a work session on Resolution #2019-39 Amend Personnel Policy, short/long term disability, and potential hiring of a sewer operator position. No Council action.

By _____ Attest _____
Suzanne L Danner, City Clerk Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, November 11, 2019

Girl Scouts Troop 10191 led the Pledge of Allegiance.

The Glidden City Council met in regular session on Monday, November 11, 2019 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Pat Fay, Morgan Green, and Bob Linde. Council Member Gary Schroer and Mayor Roger Hartwigsen were absent. Mayor Pro Tem Tony Ball presided.

Motion by Fay, seconded by Green, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to approve the consent agenda:

- a. Approve Minutes- October 2019
- b. Approve Treasurer's Report- October 2019
- c. Approve Expense & Revenue Summary Report- October 2019
- d. Approval of Claims Report & Authorize Payment
- e. Approve Building Permits
 1. Hein Quarters- Demo Permit

- f. Approve Energy Rebates
 - 1. Nick Stubbe- refrigerator, dishwasher, washer
- g. Approve Liquor License Renewal-The Lincoln Club

Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve the second reading of Ordinance #2019-03 Rental Housing Inspection Program. Roll call: all ayes. Motion carried.

James Leiding, Bolton & Menk, provided the Council with an update on the sidewalk and parking lot project. No Council action.

Motion by Linde, seconded by Fay, to approve Pay Request #1 to United Construction in the amount of \$154,827.87. Roll call: all ayes. Motion carried.

James Leiding, Bolton & Menk, requested an extension of the completion date for the Sidewalk and Parking Lot Improvement Project. Council agreed to allow an extension of the project completion date to May 1, 2020. James Leiding will present a change order at the next Council meeting to reflect the new completion extension date.

Council reviewed Engineering Proposals from Bolton & Menk for Well #9, Slip Lining, and Northland Park Phase 1. Council requested to have dollar figures added to the proposals for Well #9 and Slip Lining project. No Council action.

Motion by Fay, seconded by Green, to approve the Engineering Proposal from Bolton & Menk for Northland Park Phase 1. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Linde, to decline the sealed bid for the 1980 Chevy Fire Truck. Roll call: all ayes. Fay abstained. Motion carried.

Motion by Green, seconded by Fay, to accept the sealed bid for the 1989 Elgin Pelican Sweeper from the City of Lohrville in the amount of \$1,200.00. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to accept the sealed bid for the chain saws from Roger Hartwigsen in the amount of \$102.00. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to dispose of the fence, posts and gates as no sealed bids were received. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to accept the sealed bid for the copier from Midwest Financial in the amount of \$30.00. Roll call: all ayes. Green abstained. Motion carried.

Council approved the removal of the garage at 133 W 2nd Street to the City of Glidden Wastewater Plant for the use of storage.

Motion by Fay, seconded by Green, to approve Resolution #2019-39 Amend Personnel Policy. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution #2019-40 to approve the Annual Financial Report. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to approve Resolution #2019-41 to approve the Annual Urban Renewal Report. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve Resolution #2019-42 to accept the City of Glidden, Iowa TIF Indebtedness Decertification. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to authorize sweeper repair quote from MacQueen Equipment in the amount of \$7,759.23. Roll call: all ayes. Motion carried.

Public Works Director Bock reported to Council that overrun concrete from United Construction was used to form and pour concrete around new poles uptown saving the City a few hundred dollars, fresh sand is coming and will be placed in a few spots around town, hopefully sweeping will resume next week to get the leaves cleaned up from the roadway, and he has inspected the tree in Carroll and would be able to transport the tree next Monday. No Council action.

Council approved through consensus the tree donated by John & Carol Kirby as the 2019 Holiday Downtown Tree with the hopes of reserving the Barratta's tree for 2020.

City Clerks Peterson and Danner asked Council to consider the potential of acquiring an estimate from the City's demo contractor to help with the demo of the residence and garage at 102 Colorado Street. The Council approved the City to acquire an estimate and discuss with the owner the potential of having the City pay for the demo and placing a lien on the property until the owner has repaid the cost of the demo of that residence and garage. City Clerks Peterson and Danner reported to Council 90 input surveys have been collected so far, City Clerk Danner has emailed a response to the DNR with regard to the completed installation of the new lift station alarms, cemetery kiosk is running and updated, New Hope had contacted the City regarding the current business contract changes. Council has advised the City against the proposal of hiring directly and has directed the City to review prior contracts to bring to the next Council meeting for review. City Clerks Peterson and Danner reported that it is employee insurance renewal time and the current plan is becoming obsolete. There is a meeting set up with employees to review and discuss changes to the plan prior to the next council meeting. City Clerks Peterson and Danner provided an update on the nuisance properties with a deadline of November 30th to abate the nuisance or request a hearing with Council, and Council was updated with a status of grants that were applied for to use on the Northland Park Phase 1 and the Liberty Rock projects. The Council was informed that the City did not receive the CBDG grant for the new Wastewater Treatment Facility. Council expressed concerns with the delay of the project timeline if a reapplication for the grant was submitted and has requested the City to reach out to the Engineer to express their concerns and discuss further at the next regular meeting. No Council action.

11-11-19 continued

In new business, Mayor Pro Tem Ball reported to the Council that he had been approached by a resident to potentially purchase two lots in the West View subdivision. The Council will discuss the potential purchase in more detail at the next regular meeting. No Council action.

Also in new business, Council Member Fay asked to consider potentially pouring a sidewalk from the end of the cul-de-sac on Dakota Street to the Lutheran Parking Lot next to the Kruger Shelter. City Clerks informed Council they will speak with St. Elizabeth Seaton Church about that option as the church is the current owner of that land. No Council action.

No citizen forum.

Motion by Linde, seconded by Fay, to adjourn at 6:55 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Suzanne L Danner, City Clerk Tony Ball, Mayor Pro Tem

GLIDDEN CITY COUNCIL

Monday, November 25, 2019

The Glidden City Council met in regular session on Monday, November 25, 2019 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Gary Schroer. Mayor Roger Hartwigsen presided

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve the consent agenda:

- a. Receive and File
 1. Sheriff report – October 2019
 2. Fire Department minutes – October 2019
 3. Library Board minutes – October 2019
 4. PeopleService Report – October 2019
- b. Approve Building Permits
 1. Rick Lundy- Fence
 2. Nathan Kult- Demo
- c. Approve Library Board member renewals Brent Ball & Joan Janssen

Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to put upon final consideration and adoption of Ordinance #2019-03 Rental Housing Inspection Program. Roll call: all ayes. Motion carried.

James Leiding, Bolton & Menk informed the Council that the contractor will resume work in the Spring to finish the sidewalk and parking lot project. Pay Estimate #2 will be presented to Council for consideration at the next regular meeting. No Council action.

Motion by Fay, seconded by Green, to approve Change Order #1 to extend the completion date to May 1,2020 for the 2019 Sidewalk, Parking Lot and Pedestrian Crossing Improvement Project. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to approve the Engineering Scope of Services from Bolton & Menk for Northland Park Phase 1. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve the REAP Grant Agreement for Northland Park Phase 1. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Schroer, to approve the nuisance extension request (4-30-2020) for 407 Minnesota Street. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to accept the 1980 Chevy Fire Truck bid in the amount of \$1,500 from Halverson Farms. Roll call: all ayes. Fay abstains. Motion carried.

Motion by Schroer, seconded by Ball, to approve the employee health insurance plan myBlue HDHP Bronze HMO Network with annual HSA contribution and a stipend to cover employee deductible. Roll call: all ayes. Motion carried.

Public Works Director Bock reported to Council sledding hill created, ready for a snow event, sander working fine, asked for suggestions on storage of bus. No Council action.

City Clerks Peterson and Danner asked Council about a newsletter business notice, cleaning contract bid process, reported survey results, cemetery garden responsibilities, Public Purpose Policy consideration, important upcoming dates for budget, and the application of another grant. No Council action.

In new business, Council member Ball asked for an update on the demo houses. Mayor Hartwigsen reported on the status of the Liberty Rock. No Council action.

No citizen forum.

Motion by Linde, seconded by Fay, to adjourn at 6:11 p.m. On vote: all ayes. Motion carried.

By _____
Suzanne L Danner, City Clerk

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, December 9, 2019

The Glidden City Council met in regular session on Monday, December 9, 2019 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Gary Schroer. Mayor Roger Hartwigsen presided.

Mayor Hartwigsen recognized Council member Schroer for his years of service. Mayor Hartwigsen, Council member Ball, Council member Fay, new Council member Johnson and new City Clerk/Administrator Peterson took the Oath of Office.

Motion by Linde, seconded by Schroer, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to approve the consent agenda:

- a. Approve Minutes-November 2019
- b. Approve Treasurer's Report-November 2019
- c. Approve Expense & Revenue Summary Report-November 2019
- d. Approval of Claims Report & Authorize Payment-November 2019
- e. Receive and File
 1. Sheriff report- November 2019
 2. Library Board minutes- November 2019
 3. PeopleService Report- November 2019
- f. Approve Building Permits
 1. Mike & Karla Peterson- Accessory Building

Roll call: all ayes. Motion carried.

Motion by Schroer, seconded by Linde, to approve a one-year nuisance extension request for 104 Colorado Street. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve Pay Request #2 in the amount of \$101,912.43 to United Construction for the 2019 Sidewalk, Parking Lot and Pedestrian Crossing Improvement Project. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to approve Resolution 2019-43 Public Purpose Policy. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to approve Resolution 2019-44 Sign Replacement Program-DOT. Roll call: all ayes. Motion carried.

Motion by Schroer, seconded by Fay, to approve Resolution 2019-45 Authorizing Fund Transfer. Roll call: all ayes. Motion carried.

Council reviewed the Cleaning Contract Bid Notice and recommended a few verbiage changes. The contract notice will be revised and presented at the next meeting to authorize publication. No Council action.

Motion by Fay, seconded by Green, to approve a Career Work Experience-Internship Program. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present. No Council action.

City Clerk Peterson reported on landlord registration and checklist status, suet feeder event planning, DNR stocking of Northland pond, and meter equipment deal extended. No Council action.

In new business, Council members asked for an update on the demo houses. Council members asked for an update on the wastewater plant project. Council member Ball inquired about the smoking policy. Council member Green inquired about multiple bids for the new meter reader equipment. Dave Sanderson with PeopleService discussed with Council the potential need for water line modifications depending on what structures will be constructed on the now empty city lots. No Council action.

In citizens forum, property owner Nathan Kult requested the utility lien be removed from 102 Colorado Street. Property owner Keith Kult inquired about the installation of a separate water shut off at the address 104 Colorado St as it is currently on a shared water line. Dave Sanderson with PeopleService informed the resident the owner is responsible to the main. No Council action.

Motion by Schroer, seconded by Linde, to adjourn at 6:09 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Suzanne L. Danner, City Clerk Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, December 16, 2019

The Glidden City Council met in special regular session on Monday, December 16, 2019 at 11 a.m. in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Gary Schroer. Mayor Roger Hartwigsen presided.

Motion by Ball, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Schroer, to approve the Wastewater Treatment Facility Bidding Schedule Alternatives and Reapplication for the CDBG Grant. Roll call: all ayes but Fay-nay. Motion carried.

Motion by Fay, seconded by Ball, to authorize publication of the Cleaning Contract Notice. Roll call: all ayes. Motion carried.

Public Works Director Bock reported on the muskrat issue in the east pond at Northland and that he will find someone to trap and remove them. No Council action.

City Clerk Peterson reported on the Notice received regarding the Hall Law Office and the grant received for the Senior Housing Project. No Council action.

12-16-19 continued

No new business.

No citizen forum.

Motion by Linde, seconded by Fay, to adjourn at 11:18 a.m. On vote: all ayes. Motion carried.

By _____
Suzanne L Danner, City Clerk

Attest _____
Roger Hartwigsen, Mayor