

Motion by Ball, seconded by Johnson, to approve Resolution 2020-16 Authorizing A Temporary Waiver of all Late Fees and Non-Pay Disconnection of Utility Services. Roll call: all ayes. Motion carried.

Public Works Director Bock reported pool chemical order is on hold pending the current virus situation may effect pool opening, Council member Linde inquired about the alley by the post office, and Council member Ball inquired about any backs needed on our bleachers at the ball field for safety purposes.

City Clerk Peterson asked the Council to waive any additional fees beyond the \$200 rental fee for the school to rent the pool in May, Homes for Iowa update, Elmer Hein to sell old trailer park area if there is any City interest, Application of Support for Lincoln Highway Heritage Byway, recapping the ICAP visit, Bill Arnold's concerns via email, potential Touch-A-Truck event in the future, helping advertise for Midwest Financial for Glidden Grocery gift certificates, approved Paint Iowa Beautiful grant, approved REG sponsorship for scoreboard, clerk cell phone, and hearing test inquiry.

Motion by Linde, seconded by Fay, to adjourn at 6:00 p.m. On vote: all ayes. Motion carried.

By \_\_\_\_\_  
Brooke Peterson, City Clerk

Attest \_\_\_\_\_  
Roger Hartwigsen, Mayor

## **GLIDDEN CITY COUNCIL**

**Monday, April 13, 2020**

In support of Governor Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. The City Council Chambers were closed to the public; however, the meeting was made public using teleconference and web conference options. All steps, according to Iowa Code section 21.8, have been followed to hold the open meeting while still protecting the public from the possible spread of the virus.

The Glidden City Council met in regular session on Monday, April 13, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve the consent agenda:

- a. Approve Minutes-March 2020
- b. Approve Treasurer's Report- March 2020

- c. Approve Expense & Revenue Summary Report- March 2020
- d. Approval of Claims Report & Authorize Payment- March 2020
- e. Approve Building Permits
  - i. Brett & Sarah Foley- accessory building
  - ii. Rick Lundy- concrete pad and 6' privacy fence
  - iii. Dick & Amy Platt-concrete patio with pergola
  - iv. Benjamin Platt- open deck
- f. Approve Glidden Grocery Street Closure 5-30-20
- g. Removal of Park & Rec Board Member

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on Proposed Gift of City's Interest in Real Estate to Region XII COG For The Senior Housing Duplex Project at 5:36 pm. No written or audience comments were received. Council members discussed gift of land contingent on duplexes being built at those locations.

Motion by Fay, seconded by Linde, to close the Public Hearing on the Proposed Gift of City's Interest in Real Estate To Region XII COG For The Senior Housing Duplex Project at 5:37 pm. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Johnson, to approve Resolution 2020-13 Gift Of City's Interest In Real Estate. Roll call: all ayes. Motion carried.

Mayor Hartwigsen opens the Public Hearing on Proposed Sale Of City's Interest In Real Estate at 5:39 pm. No written, audience, or council comments were received.

Motion by Linde, seconded by Ball, to close the Public Hearing on the Proposed Sale of City's Interest In Real Estate at 5:39 pm. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve Resolution 2020-19 Sale Of The City's Interest In Real Estate. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to approve Building Permit for Kayla & Jesse Schwanz-new home. Roll call: all ayes. Motion carried.

Resident Bill Arnold was not present.

Council members discussed setbacks of empty lot. The matter will go to Board of Adjustments for review.

Motion by Fay, seconded by Ball, to approve Resolution 2020-20 Authorizing A Temporary Waiver of all Late Fees and Non-Pay Disconnection of Utility Services. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Ball, to accept the 2020 Stump Removal Bid Proposal from Gute Tree Service in the amount of \$690.00. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to accept the mower bid proposal from Kara Winker in the amount of \$2,400.00. Roll call: all ayes. Linde abstains. Motion carried.

Motion by Linde, seconded by Green, to accept the scoreboard bid proposal from Roger Hartwigsen in the amount of \$125.00. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde, to approve the 2020 Aquatic Center Manager/ Assistant Manager recommendations. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve the Liberty Rock Transportation Bid from Billy Bell Housemoving, L.L.C. in the amount of \$16,000. Roll call: all ayes. Motion carried.

Public Works Director Bock informed Council a tree in the City right-of-way came down on Rick Hamilton's fence, insurance has been contacted, the city employees will remove the entire tree due to it being rotten through. Public Works Director Bock also informed Council that he would be conducting part-time parks employee interviews in the next week or two and requested that the stump from the tree that fell also be grounded out by Gute for an additional fee as they were the awarded the stump removal bid already.

City Clerk Peterson reported that the Library Board has instructed the City to continue to pay the part-time library assistants pay through the Library closure due to the pandemic, anonymous complaint letter received regarding parking of large bus along street, approval to complete the planning and design loan application for Well #9 project, approval to apply for a replacement business credit card for the City as the prior one was closed, determination of cell phone allowance of \$40/month per qualified employee, Easter Bunny drop off recap, Fire Department HVAC replacement bid, Homes for Iowa funding status, and recap of letters sent out to homeowners that will be affected by the W 6<sup>th</sup> Street replacement.

Motion by Ball, seconded by Green, to adjourn at 6:24 p.m. On vote: all ayes. Motion carried.

By \_\_\_\_\_  
Brooke Peterson, City Clerk

Attest \_\_\_\_\_  
Roger Hartwigsen, Mayor

**GLIDDEN CITY COUNCIL**

**Monday, April 27, 2020**

In support of Governor Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. The City Council Chambers were closed to the public; however, the meeting was made public using teleconference and web conference options. All steps, according to Iowa

Code section 21.8, have been followed to hold the open meeting while still protecting the public from the possible spread of the virus.

The Glidden City Council met in regular session on Monday, April 27, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve the consent agenda:

- a. Receive and File
  1. Sheriff report – March 2020
  2. PeopleService Report – March 2020
- b. Approve Energy Rebates
- c. Approve Building Permits
  1. Carol O'Tool- fence
- d. Approve Casey's General Store Cigarette Permit Renewal

Roll call: all ayes. Motion carried.

Bill Arnold discuss resident concerns regarding the stop signs at W 6<sup>th</sup> Street and Arizona Street and the possibility of a quiet zone through Glidden regarding the railroad. No Council action.

Motion by Linde, seconded by Green, to approve Downtown Lounge Sewer Charge Forgiveness in the amount of \$47.16. Roll call: all ayes. Motion carried.

Jim Leiding, Bolton & Menk, updated the Council on the 2019 Sidewalk & Aquatic Center Parking Lot Improvement Project.

Motion by Linde, seconded by Johnson, to approve Pay Estimate #3 to United Construction Services in the amount of \$23,478.16. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Ball, to approve Resolution #2020-17 Budget FY20 Amendment. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to approve Resolution #2020-14 Adopting Multi-Jurisdictional Hazard Mitigation Plan. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson, to approve the 2020 Public Works Seasonal Staff Recommendations. Roll call: all ayes. Motion carried.

Public Works Director Bock the Public Works staff will start to prep the bathhouse at the Aquatic Center for a potential opening pool season.

City Clerk Peterson reported did not received the LWCF grant, discussed Northland Park Phase 1 Pond status, re-opening of certain City facilities as the Governor is lifting closure restrictions from the proclamation, received a \$450 scholarship for clerk school, updated on the status of the Wastewater Plant Improvement Project and the City has received the 2019 Tree City USA and Growth Award from Trees Forever.

Council members discussed the temporary grain bin. Council member Green inquired about the minimum age requirement to be able to drive a golf cart in Glidden and asked that the City post reminders for the residents. Council member Green also inquired about if an Airbnb is governed under the rental ordinance.

Motion by Linde, seconded by Ball, to adjourn at 6:21 p.m. Roll call: all ayes. Motion carried.

By \_\_\_\_\_  
Brooke Peterson, City Clerk

Attest \_\_\_\_\_  
Roger Hartwigsen, Mayor

## **GLIDDEN CITY COUNCIL**

**Monday, May 11, 2020**

In support of Governor Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. The City Council Chambers were closed to the public; however, the meeting was made public using teleconference and web conference options. All steps, according to Iowa Code section 21.8, have been followed to hold the open meeting while still protecting the public from the possible spread of the virus.

The Glidden City Council met in regular session on Monday, May 11, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to approve the consent agenda:

- a. Approve Minutes-April 2020
- b. Approve Treasurer's Report- April 2020
- c. Approve Expense & Revenue Summary Report- April 2020
- d. Approval of Claims Report & Authorize Payment- April 2020
- e. Approve Energy Rebates
  - i. Karen Schultes, dishwasher
- f. Approve Building Permits
  - ii. Jamey Cromer, sidewalk
  - iii. Gerry Majerus, storage shed

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on FY20 Budget Amendment at 5:31 pm. No written, audience or Council comments were received.

Motion by Fay, seconded by Linde, to close the Public Hearing on FY20 Budget Amendment at 5:31 pm. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve Resolution 2020-18 Adopt Budget Amendment FY20. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Johnson, to accept the Fire Department HVAC Replacement Bid from Knobbe Plumbing & HVAC in the amount of \$9,500.00 for York Equipment. Roll call: all ayes. Ball and Fay abstained. Motion carried.

Motion by Fay, seconded by Linde, to accept Westrum Leak Detection, Inc. 5-Year Proposal in the amount of \$1,600/year of service. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to accept the Local Planning and Administrative Assistance Contract. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to table the Aquatic Center Camera Replacement Proposal from Feld Security in order to gather more information. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve Resolution 2020-21 Resolution of Support for Glidden Development Group Homes for Iowa Project. Roll call: all ayes. Motion carried.

Public Works Director Bock reported on Trees Forever tree planting status and concrete vendor option.

City Clerk Peterson brought in Jim Leiding for a sidewalk and aquatic center parking lot update. Sneeze guards have been ordered for Jessie's desk and Library desk, Lifeguard Management class completed and requested for new Lifeguard Manager to take class if willing also, youth ball update, pool opening update, rental property, nuisance, and Airbnb updates, and next Council Meeting is on a Tuesday due to Memorial Day.

Motion by Ball, seconded by Linde, to adjourn at 6:22 p.m. Roll call: all ayes. Motion carried.

By \_\_\_\_\_  
Brooke Peterson, City Clerk

Attest \_\_\_\_\_  
Roger Hartwigsen, Mayor

**GLIDDEN CITY COUNCIL**

**Tuesday, May 26, 2020**

In support of Governor Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. The City Council Chambers were closed to the public; however, the meeting was made public using teleconference and web conference options. All steps, according to Iowa

Code section 21.8, have been followed to hold the open meeting while still protecting the public from the possible spread of the virus.

The Glidden City Council met in regular session on Tuesday, May 26, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to approve the consent agenda:

- e. Receive and File
  - 3. Sheriff report – April 2020
  - 4. PeopleService Report – April 2020
  - 5. Park and Rec Board Minutes- May 2020
  - 6. Library Board Minutes- March 2020
- f. Approve Building Permits
  - 2. Larry Bruggeman, driveway addition and paver patio
  - 3. Mike Mohr, deck
  - 4. Bob Linde, revised sidewalk width for existing permit

Roll call: all ayes. Linde abstains. Motion carried.

Motion by Linde, seconded by Johnson, to accept Addendum to Professional Services Agreement for Well No. 9 & Watermain Improvements Project from Bolton & Menk. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Johnson, to approve Resolution 2020-23 Set Seasonal Employee Wages. Roll call: all ayes. Motion carried.

Public Works Director Bock reported to Council that footing for rock is completed and tough timbers around City park to complete that project this summer.

City Clerk Peterson reported that Westrum Leak Detection is in town, received Gilchrist grant to finish tough timbers around City park, discussed status of person living in a camper on a residential property, discussed pool opening or not for 2020 season with governors proclamation extension and restrictions, and discussed the pool/shelter camera and internet connection options.

Motion by Fay, seconded by Johnson, to adjourn at 5:54 p.m. On vote: all ayes. Motion carried.

By \_\_\_\_\_  
Brooke Peterson, City Clerk

Attest \_\_\_\_\_  
Roger Hartwigsen, Mayor

## GLIDDEN CITY COUNCIL

Monday, June 8, 2020

In support of Governor Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. The City Council Chambers were closed to the public; however, the meeting was made public using teleconference and web conference options. All steps, according to Iowa Code section 21.8, have been followed to hold the open meeting while still protecting the public from the possible spread of the virus.

The Glidden City Council met in regular session on Monday, June 8, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to approve the consent agenda:

- a. Approve Minutes-May 2020
- b. Approve Treasurer's Report- May 2020
- c. Approve Expense & Revenue Summary Report- May 2020
- d. Approval of Claims Report & Authorize Payment- May 2020
- e. Approve Energy Rebates
  - iv. Seth & Christina Johnson, washer
- f. Approve Building Permits
  - v. Tony & Joleen Janssen, shed over existing cement pad
  - vi. Roger Knute, sidewalk
  - vii. Tim Tuel, cement patio, driveway extension, roof over existing cement patio
  - viii. Iowa Corn Processors, Sifting Process Building
  - ix. Dave & Kay Walters, brick patio
  - x. Frank Sherwin, grain bin
- g. Consider Rush Inn Liquor License Renewal

Roll call: all ayes. Johnson abstains. Motion carried.

Motion by Fay, seconded by Johnson, to approve Resolution 2020-24 Set Public Hearing for W 6<sup>th</sup> Street Paving Project Plans & Specs. Roll call: all ayes. Motion carried.

The Council discussed internet connection for the Aquatic Center Camera Replacement and positioning of additional cameras. No Council action.

Dave Sanderson, PeopleService, discussed options to repair or replace pump 2 at the East 7<sup>th</sup> Street lift station. No Council action.

Public Works Director Bock reported on Westrum Leak Detection findings and an unmetered hydrant had been located and corrected.



City Clerk Peterson asked Council their thoughts on the continued brome bailing as proposed by Roger Knute similar to last year, inquired about the fire department possibly using tanker to fill residential pools, and if the Aquatic Center passes that were awarded at benefits held earlier in the year could be honored next season.

Mayor Hartwigsen inquired about the noise ordinance timeframe.

Council member Fay inquired about the possibility of the City moving left over dirt/clay from a new construction lot to the area used for the tractor pulls South of the ball fields.

Motion by Fay, seconded by Johnson, to adjourn at 6:23 p.m. On vote: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk Roger Hartwigsen, Mayor

## GLIDDEN CITY COUNCIL

**Monday, June 22, 2020**

In support of Governor Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. The City Council Chambers were closed to the public; however, the meeting was made public using teleconference and web conference options. All steps, according to Iowa Code section 21.8, have been followed to hold the open meeting while still protecting the public from the possible spread of the virus.

The Glidden City Council met in regular session on Monday, June 22, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde, and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Green, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- g. Receive and File
  - 7. Sheriff report – May 2020
  - 8. PeopleService Report – May 2020
  - 9. Library Board Minutes- April 2020
- h. Approve Building Permits
  - 1. Region XII COG, Senior Duplex Unit
  - 2. Region XII COG, Senior Duplex Unit
  - 3. Samuel Dvorak, garage & breezeway
  - 4. Kevin Fleece, replace concrete driveway & add concrete section
  - 5. James Feilmeier, deck
  - 6. Tom & Dodi Weber, concrete pad
  - 7. Rob & Morgan Green, patio

8. Devon Majerus, privacy fence
9. Clint & Lindsay Gehling, concrete pad
10. John & Deanne Arrowsmith, small privacy fence
11. Brandon Squibb, patio
12. Vince & Mindy Smith, privacy fence- 8 ft rear fence exception approved- front fence exception request denied
- i. Consider Casey's General Store Liquor License Renewal
- j. Consider Glidden Grocery Cigarette Permit Renewal

Roll call: all ayes. Green abstained. Motion carried.

The Council accepted the resignation of the Park & Rec Board Member. No additional Council action needed.

Motion by Fay, seconded by Johnson, to approve Resolution #2020-25 Records Retention. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Linde, to approve Resolution #2020-26 Authorize Transfers. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to approve Resolution #2020-27 Adopting a Code of Conduct. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to approve Resolution #2020-28 Adopting a Procurement Policy. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the Equal Opportunity Policy. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the Affirmative Fair Housing Policy. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde to approve the Aquatic Center Camera Replacement. Roll call: all ayes. Motion carried.

Public Works Director Bock reported another issue with the Kruger Shelter heating/cooling system, underground electrical wiring issue at 413 W 2nd, Stanley Consultants working on underground behind Lincoln Club and will be prepared to go out to bid soon for electrical work there, replacement of 6 poles, and the reclosure, and working with Karla at Region XII to finalize specs for the Homes for Iowa home.

Dave Sanderson, PeopleService, discussed replacement quote for pump 2 at the East 7<sup>th</sup> Street lift station. Council informed Dave to proceed with scheduling the replacement.

6-22-20 continued

City Clerk Peterson asked Council their thoughts on the upcoming Glidden Fun Days, funding options for Northland Park Pond, and Roger Knute mowing agreement.

Motion by Linde, seconded by Fay, to adjourn at 6:39 p.m. On vote: all ayes. Motion carried.

By \_\_\_\_\_  
Brooke Peterson, City Clerk

Attest \_\_\_\_\_  
Roger Hartwigsen, Mayor