

GLIDDEN CITY COUNCIL

Monday, January 3, 2022

The Glidden City Council met in regular session on Monday, January 3, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Angie Freml, Pat Fay and Tony Ball. Council member Seth Johnson was absent. Mayor Roger Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Johnston absent. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- December 2021
- b. Approve Treasurer's Report- December 2021
- c. Approve Expense & Revenue Summary Report- December 2021
- d. Approval of Claims Report & Authorize Payment- December 2021
- e. Receive and File
 1. PeopleService report- November 2021
- g. Approve In Kind Donation to Community Auction and GR Post Prom
- h. Approve Glidden Fun Day Event
 1. Outdoor Service Permit/Street Closure Downtown Lounge 8-6-22
 2. FFA Alumni Events at City Park/Parade/Street Closures 8-6-22
 3. Carnival 8-4-22 to 8-6-22
 4. Caricatures by Steph Contract 8-6-22
 5. Zoops Fun Zone (balloon twister and air brush tattoos) 8-6-22
- i. Appoint New Glidden Firefighter

Roll call: all ayes. Johnson absent. Motion carried.

No citizens forum.

Motion by Fay, seconded by Linde, to approve Application For Tax Abatement Under the Glidden Urban Revitalization Plan- 229 W 1st Street. Roll call: all ayes. Johnson absent. Motion carried.

Public Works Director Bock reported holiday decoration clean up and discussed equipment and street budget items. No Council action.

City Clerk Peterson asked the Council for input on the potential Neighborhood App agreement, discussed pool staff pay and job posting timeline, and inquired how the Council would like the new Rec Director to report to Council. No Council action.

Council members discussed concerns at the Wellness Center with younger patrons dropping weights and letting others in that may not have memberships, recap on ARPA funds, potential SLIP lining implementation, and oil leaking from the garbage contractor.

Motion by Ball, seconded by Linde, to adjourn at 6:11 p.m. On vote: all ayes. Johnson absent. Motion carried.

Council members discussed FY23 budget in Work Session 1. Topics discussed included General Fund, Capital Projects, and LOST.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, January 31, 2022

The Glidden City Council met in regular session on Monday, January 31, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Pat Fay, Tony Ball, and Seth Johnson. Council member Bob Linde and Mayor Roger Hartwigsen were absent. Mayor Pro Tem Ball presided over the meeting.

Motion by Fay, seconded by Johnson, to approve the tentative agenda. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Fay, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- December 2021
 2. Sheriff's report- December 2021
 3. Fire Department reports- December 2021 & January 2022
 4. Library Board minutes- December 2021
 5. Park & Rec Board minutes- January 2022
- b. Approve Energy Rebate
 1. Joleen Janssen- Clothes washer
- c. Approve Building Permit
 1. Alec Daniel – Residential Home, Addition, & Attached Garage
- d. Approve Fire Department Annual Report & EMS Annual Report
- e. Approve New Park & Rec Board Member

Roll call: all ayes. Linde absent. Motion carried.

Librarian, Erin Wolf, discussed the 2021 annual Library statistics and budget requests. No Council action.

Motion by Fay, seconded by Freml, to approve Resolution #2022-03 Approving Region XII COG Technical Services Contract. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Freml, to approve Resolution #2022-04 Region XII COG Sub-Recipient Agreement. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Fay, to approve Resolution #2022-05 Region XII Administrative Plan. Roll call: all ayes. Linde absent. Motion carried.

Motion by Freml, seconded by Fay, to approve Resolution #2022-06 Updated Procurement Policy. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Fay, to approve Client List for Exterior Housing Improvements and Architectural Barrier Grant. Roll call: all ayes. Linde absent. Motion carried.

No citizen forum.

Motion by Freml, seconded by Johnson, Council of Governments Housing Trust Fund Request. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Fay, 5th & Montana Manhole Rehabilitation/Stabilization Preparing for Sewer Main Repair. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Freml, PeopleService Letter Regarding Revision to Operations and Maintenance Agreement. Roll call: all ayes. Linde absent. Motion carried.

Motion by Fay, seconded by Freml, to approve Resolution 2022-01 Authorize Gross Wages Publication. Roll call: all ayes. Linde absent. Motion carried.

Motion by Fay, seconded by Freml, to approve Pay Estimate #14- King Construction- \$95,171.23. Roll call: all ayes. Linde absent. Motion carried.

Motion by Freml, seconded by Ball to approve Resolution #2022-02 Set Public Hearing for FY23 Maximum Property Tax Levy. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Freml, to approve Resolution #2022-07 Set Employee Wage. Roll call: all ayes. Linde absent. Motion carried.

Public Works Director Bock reported on starting to do pre-season check over of pool equipment and discussed future pool budget item of the pool media and bladder needing replaced in the next couple of years. No Council action.

Rec Director Schulze reported on working with the school to change the policy of no youth gym use on Sundays, future city ball league, proposed changes to the Park & Rec code section, Wellness Center weekly challenge and council gave verbal consensus for the 1 month in kind gym membership incentive to complete challenges, Easter Egg Hunt planning and donations thus far, Council gave verbal consensus for the use of the Fire Department for the St. Patty's Day Bingo event as the Kruger did not have enough space last time we tried a city sponsored Bingo, discussed potential donation of pool memberships or gym membership to Lil' Wildcat Education Center, booked a mermaid swim for the pool this season, and discussed a potential future rec capital project. No Council action.

City Clerk Peterson discussed a proposed building permit application from Dave Richardson and asked for Council feedback regarding the pond project that has been on the backburner during the pandemic to provide feedback on REAP grant extension. No Council action.

Motion by Fay, seconded by Freml, to adjourn at 6:50 p.m. On vote: all ayes. Linde absent. Motion carried.

Council members discussed FY23 budget in Work Session 2. Topics discussed included Utility Funds and Employee Wage Review.

By _____ Attest _____
Brooke Peterson, City Clerk Tony Ball, Mayor Pro Tem

GLIDDEN CITY COUNCIL Monday, February 14, 2022

The Glidden City Council met in regular session on Monday, February 14, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Angie Freml, Pat Fay, Seth Johnson and Tony Ball. Mayor Roger Hartwigsen presided over the meeting.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- January 2022
- b. Approve Treasurer's Report- January 2022
- c. Approve Expense & Revenue Summary Report- January 2022
- d. Approval of Claims Report & Authorize Payment- January 2022
- e. Approve Building Permit
 - 1. Rob & Morgan Green- Replace Accessory Building and Concrete Slab Addition
- f. Approve In Kind Donation to Lil' Wildcat Education Center
- g. Approve In Kind Donation to Manning Child Care Center

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Max Tax Levy at 5:31 pm. No written, audience or Council comments were received.

Motion by Fay, seconded by Linde, to close the Public Hearing on the Max Tax Levy at 5:32 pm. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Ball, to approve Resolution #2022-08 Adopt Max Tax Levy. Roll call: all ayes. Motion carried.

No Citizens forum.

Council members discussed the Carroll County Solid Waste Management increase of tipping fees and assessment figures. Council members asked Clerk to contact them for clarification on how the assessments are calculated. No Council action.

Motion by Fay, seconded by Freml, to approve Resolution #2022-09 Setting Glidden Aquatic Center, Recreation Program and Wellness Center Fees. Roll call: all ayes. Motion carried.

Council members discussed Employee Wages for FY23. No Council action.

Public Works Director Bock reported to Council. No Council action.

City Clerk Peterson reviewed the electric fund analysis with the Council and Council members discussed declaring another surplus of funds to be applied towards the sewer fund for the Wastewater Plant Improvement Project. No Council action.

Motion by Linde, seconded by Ball, to adjourn at 6:26 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, February 28, 2022

The Glidden City Council met in regular session on Monday, February 28, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Pat Fay, Tony Ball, Seth Johnson and Bob Linde. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Ball, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- January 2022
 2. Sheriff's report- January 2022
 3. Library Board minutes- January 2022
 4. Park & Rec Board minutes- February 2022
 5. PeopleService report- January 2022
- b. Approve New Park & Rec Board Member
- c. Approve 2 New First Responders
- d. Removal of Park & Rec Board Member

Roll call: all ayes. Motion carried.

No Citizens forum.

Tyler Manning, PeopleService, discussed the recent recalibration of water meters. No Council action.

Motion by Johnson, seconded by Freml, Resolution #2022-10 Set FY23 Wages. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Ball, to approve Resolution #2022-11 Approve Proposed FY23 Budget & Publish. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Freml, to approve Bike Trail/Tractor Pull Entrance and Parking Agreements. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Freml, to approve Resolution #2022-12 Approving Reimbursement of First Responder Course Expenses Upon Successful Completion of Course and Acceptance to City of Glidden Emergency Medical Services Department contingent on the additional stipulations added regarding new member paying back the reimbursement in full if the new member leaves the department within the first year of service and paying the City back half of the reimbursement if the new member leaves between the first anniversary and the second anniversary with the City's EMS department. The Council also added a not to exceed amount of \$2,500. Roll call: all ayes. Fay abstained. Motion carried.

Motion by Johnson, seconded by Ball, approve First Responder Michael Schulze Expenses Reimbursement in the amount of \$2,262.58. Roll call: all ayes. Fay abstained. Motion carried.

Public Works Director Bock was not present at the meeting.

Rec Director Schulze reported on upcoming BINGO, Easter Egg Hunt, and Touch-A-Truck events, implementation of read to parent/grandparent days in the summer, and addition of 3-on-3 basketball tournament this summer. No Council action.

City Clerk Peterson discussed a letter received from a wireless internet provider asking to connect to water tower, seasonal Public Works position, starting on the Capital Improvements Plan for the sewer SLIPP lining, and upcoming Spring Cleanup Day. No Council action.

Council member Fay discussed the fence that the railroad had put up out at the tower near the ballfields. Council member Ball discussed landfill assessment fees. Council member Freml discussed leaking oil from the contractor's garbage trucks not resolved yet. No Council action.

Motion by Johnson, seconded by Linde, to adjourn at 6:11 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, March 14, 2022

The Glidden City Council met in regular session on Monday, March 14, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Pat Fay and Bob Linde. Council members Seth Johnson and Tony Ball were absent. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- February 2022
- b. Approve Treasurer's Report- February 2022
- c. Approve Expense & Revenue Summary Report- February 2022
- d. Approval of Claims Report & Authorize Payment- February 2022
- e. Approve Building Permit
 1. Mike Molle- Shouse
- f. Approve Energy Rebates
- g. Consider In Kind Donation to Glidden FFA

Roll call: all ayes. Johnson and Ball absent. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the FY 23 Budget at 5:38 pm. No written, audience or Council comments were received.

Motion by Freml, seconded by Fay, to close the Public Hearing on the FY 23 Budget at 5:39 pm. Roll call: all ayes. Johnson and Ball absent. Motion carried.

Motion by Fay, seconded by Linde, to approve Resolution #2022-13 Adoption of Budget and Certification of City Taxes FY23. Roll call: all ayes. Johnson and Ball absent. Motion carried.

No Citizens forum.

Council postponed consideration of the Provident Insurance Plan for Glidden Volunteer Fire Department until the next regular meeting.

Public Works Director Bock reported on plans for small concrete and electrical projects this coming summer. No Council action.

Rec Director Mike Schulze was not present for the meeting.

City Clerk Peterson discussed a potential work order software, spring clean-up update, discussed a nuisance complaint received from a resident regarding the Karl Pre-Owned parking lot lights, inquired about potential Wellness Center discounts for Glidden Volunteer Fire and EMS members, updated the Council regarding the railroad fences at the ballpark parking lot and informed the Council that she has been asked to join the Carroll Area Development Corporation as an executive board member. No Council action.

Motion by Fay, seconded by Linde, to adjourn at 6:11 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, March 28, 2022

The Glidden City Council met in regular session on Monday, March 28, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Pat Fay, Bob Linde, Seth Johnson and Tony Ball. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- February 2022
 2. Sheriff's report- February 2022
 3. Library Board minutes- February 2022
 4. Park & Rec Board minutes- March 2022
 5. Fire Department minutes- January, February & March 2022
- b. Approve Building Permits
 1. Ken Wiederin- Accessory Building
 2. Glidden-Ralston Community School- Concrete Slab
 3. Brett & Sarah Foley-Fence
- c. Accept Retirement of Glidden EMS Member
- d. Approve Street Closure- Touch-A-Truck Event

Roll call: all ayes. Motion carried.

No Citizens forum.

Dave Sanderson and Tyler Manning, PeopleService, updated the Council on the distribution meter recalibration and recent readings. Council member Johnson discussed the need for a possible meter change out. No Council action.

Motion by Freml, seconded by Johnson, to approve First Reading of Ordinance #2022-01 Repealing and Amending Chapter 23, section .02, Board Organization Pertaining to the Parks and Recreation Board. Roll call: all ayes. Motion carried.

Council members discussed changing from the proposed discounted rate to a free membership offering for Glidden Volunteer Fire and EMS members. Motion by Ball, seconded by Linde, to approve Resolution #2022-14 Amending Glidden Aquatic Center, Recreation Program and Wellness Center Fees Resolution Adding Free Memberships for Glidden Volunteer EMS and Fire Department Members after the purchase of \$10 key fob at Glidden Wellness Center. Roll call: all ayes. Fay abstained. Motion carried.

Motion by Ball, seconded by Johnson, to approve Provident Insurance Plan for Glidden Volunteer Fire Department. Roll call: all ayes. Fay and Freml abstained. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution #2022-15 Declaring Surplus and Authorizing Transfer. Roll call: all ayes. Motion carried.

Public Works Director Bock reported that sewer control building construction is underway, filling of retention ponds, Chance's upcoming training to be Certified Pool Operator, and will start power washing the pool soon.. No Council action.

Park & Rec Director Schulze reported on BINGO and Euchre Tournament success, prepared for Easter event, ball program registration update, Farmer's Market, Touch-a-truck, pool staff, land for fields, summer reading program incentives, ball field banner update, Wellness Center member's excessive use of facility for personal hygiene and not intended use and Glidden sign at pool park separating so looking into an electronic sign option. No Council action.

City Clerk/Administrator Peterson reported on the Karl Pre-Owned parking lot lighting status, ballpark parking lot, 28E with Ralston Fire Department, and FrontDesk option for accepting credit and debit cards going forward. No Council action.

Council member Johnson inquired about speed signs on HWY 30 and Council members discuss and clarified duties of the Park & Rec Director.

Motion by Fay, seconded by Linde, to adjourn at 6:51 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor