

City of Glidden
APPLICATION FOR FACILITY RESERVATION

(RENTAL & DEPOSIT FEES DUE ALONG WITH SIGNED RENTAL AGREEMENT)

NAME (must be at least 18 years old) _____

Address _____ City _____ State _____ Zip _____

Telephone (____) _____ Alternate Telephone (____) _____

E-MAIL _____

DATE REQUESTED _____ TIME _____ to _____

NATURE OF ACTIVITY _____

ANTICIPATED ATTENDANCE _____

FEE Schedule:

_____ Kruger Shelter Rental - \$50.00 (cap. 128) Location: 223 W 7th St

_____ City Park Shelter Rental - \$30.00 (cap. 88) Location: 325 E 3rd

(City Park Open Shelter Rental – FREE First come-first served basis (cap. 48)

_____ Pool Park Shelter Rental - \$30.00 (cap. 80) Location: 704 Arizona St

_____ Northland Park Shelter Rental - \$30.00 (cap. 48) Location: 19954 Sherwood Ave

_____ Library Meeting Room Rental - \$30.00 (cap. 60) Location: 110 Idaho St

_____ Picnic Table Rental - \$2.00 per table (within City limits only)

_____ Non-alcohol Deposit - \$30.00/\$50.00 (same as rental fee)

_____ **Alcohol Deposit** - Any events scheduled at the facility in which **alcohol** will be consumed on premises will require a **deposit of \$100.00**. This will be a separate check and the check will be returned to you after the building is checked. Alcohol cannot be consumed on premises without prior approval by the Glidden City Administrator. Alcohol cannot be sold at any event without obtaining the proper license and insurance.

The undersigned hereby agrees to abide by all of the rules governing building rentals set forth by the City of Glidden. I also agree that I or my organization will pay the required building rental fee and deposit. I understand that the City of Glidden may retain the deposit fee to cover the cost of any damages incurred during rental. I will reimburse the City of Glidden for any and all damages incurred during the rental period with a cost greater than that of the required deposit fee.

Deposit will be refunded in full if all rules and regulations set forth by the City of Glidden are followed and no damage is incurred to the building during rental period. If notice of cancellation is received thirty days prior to established rental agreement, the rental fee will be refunded in full.

Key# _____

Signature _____

Date _____

Fee \$ _____

City official _____

Date _____

Deposit \$ _____